



Recruitment Trainee

HRS Bulgaria was founded in 2012 with the mission to provide faster, better and higher quality recruitment and HR services to the local business. Since then, we have become a top HR company on the market, growing our customer base and achievements every year.

We opened two new locations (Plovdiv and Bucharest) and have started developing our business internationally.

Currently we are looking for enthusiastic and motivated professional to join OUR team.

Responsibilities:

- Identifies the right sourcing channels in order to proactively identify suitable candidates;
- Performs pre-screening of candidates in order to assess qualifications, skills and previous employment;
- Makes interview arrangements;
- Build and maintain a database of candidates;
- Represents HRS Bulgaria in career fairs, recruitment events etc

HRS Bulgaria offers you:

- Possibility to join a fast-growing organization;
- Labour contract and attractive payment for internship
- Opportunity to join a positive and friendly team of young and dynamic professionals;
- Opportunity to learn from the best on the market;
- Great opportunity to understand how the business works;
- Participation in Intern trainings,

Candidate requirements:

- University degree in HR, Economics or Social Sciences is an advantage;
- Proactive, goal-oriented, well-organized;
- Share ideas and turns mistakes into lessons;
- Responsible for undertaken tasks, attentive, excellent communicator and team player;
- Out of the box thinking;
- Fluent Bulgarian and English (written and verbal);
- Computer literacy – MS office.

Apply at delyan.kolev@hrs-bg.com to get the broad information about your possibilities with HRS Bulgaria !

All applications will be treated strictly confidential. Only short-listed candidates will be contacted.

HRS Bulgaria has License № 1510/14.09.2012 for providing human resources services.