

## Research Associate

Leading global fintech company Receipt Bank are looking for Research Associate to join their growing Marketing team in Sofia, Bulgaria.

Receipt Bank is a fast-growing leader in the emerging market for data extraction from receipts and invoices. Already the winner of numerous awards and with thousands of customers, we are now present around the world with offices in London, Sydney, Washington DC, Paris and Sofia.

As the Research Associate you will support the processes of finding potential customers and partners related information.

### Responsibilities:

- Conduct data scraping and growth of the current data
- Gather, sort, analyze and filter the relevant information
- Build strong database files
- Conduct secondary researches and qualification of data
- Integrate various data sets (market research, etc.)
- Support processes related with organization of data
- Support Marketing campaigns processes by organising relevant information
- Ensure authenticity of delivered information, logical consistency and overall quality of work
- Ability to maintain accurate records for collecting and analyzing data Updating data fields based on related information
- Synchronize and summarize data in excel files and in CRM
- Respond to ad-hoc requests
- Work with various research & marketing tools
- Communicate with international colleagues
- Fluency in English
- Sense of urgency
- Respond to ad-hoc requests
- Ability to work independently and meet required deadlines

### Experience:

- Working experience with excel
- Previous experience in data research position is a plus
- Excellent English
- Excellent communication skills, both in English and Bulgarian
- Established work ethic and processes

### We Offer you:

- A competitive salary
- A desk at our spacious office, working amongst our dedicated teams
- Friendly office atmosphere
- Training and access to online marketing tools and platforms
- Remote working, if needed.
- The chance to work for an internationally renowned, award winning company.

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Deadline for applications: 23.04.2018