

## **Junior Accountant - Maternity Leave Replacement**

"**Sopharma Trading**" JSC, part of **Sopharma Group**, is a leading pharmaceutical trading company, providing quality products and innovative services in the field of healthcare. We offer more than 10 000 products to over 3 000 customers and partners. We cover the national market entirely and are currently expanding internationally. Established in 2015, today our retail pharmacy chain SOpharmacy welcomes customers in 30+ outlets across the country, as well as in our online store.

Teamwork, innovation and passion are the three core values followed by us in our strategic development and daily operations.

Recently, our team surpassed 1 350 people and is consistently growing in numbers and coverage. We invite you to join with us on our invigorating journey.

Currently, we are looking for a Junior Accountant. The position is part of our Finance and Accounting Department which consolidates all activities connected with accounting, under the requirement of the IFRS, controlling of costs, credit control, budgeting and all payments of the company.

### **Your responsibilities:**

- Accounting of invoices;
- Support accounting services for selected processes;
- Prepare operational reports;
- Assist in the preparation of advance reports;
- Accounting and track bank transactions;

### **Requirements:**

- University Degree/Recent graduate in Accounting or Finance;
- Computer literacy;
- MS Office Package;
- Strong numerical and analytical skills;
- Collaborative and team-oriented attitude;
- Good level of English language knowledge;
- Knowledge of SAP or other ERP system would be considered as an advantage;

### **Our offer:**

- Stable, secure and dynamic work environment;
- Friendly and supportive team atmosphere;
- Attractive compensation & additional social benefits;
- Learning and development opportunities;
- Strict and fair employment policies;
- Eco-friendly, health-minded office environment.

If you are triggered by this opportunity, please send us your CV and a motivation letter in English at [jobs@sopharmatrading.bg](mailto:jobs@sopharmatrading.bg), not later than 28.02.2018. All applications will be treated as strictly confidential. While we appreciate all applications, please, note that only short-listed candidates will be contacted.