

# Professional Recruiter

ManpowerGroup is a world leader in innovative workforce solutions. Every day, we connect more than 600,000 people to meaningful work across a wide range of skills and industries helping to power the success of clients around the world.

## **What Makes ManpowerGroup Solutions Different:**

Our ability to capitalize on new thinking, new workforce models and new possibilities has made us the most recognized and respected workforce solutions provider in the world. And our expertise, experience and unmatched global footprint allow us to deliver solutions to help our clients achieve better business results.

ManpowerGroup is seeking candidates for the position of:

## **Professional Recruiter**

### **Job description:**

Are you ready to take on a new challenge and join a dynamic and fun Recruiting and Sales team?

Are you motivated to excel and able to influence, while building strong relationships?

Are you ready to take your career to the next level working for the global leader in workforce solutions and professional resourcing?

Do you have the ability to attract potential candidates through advanced marketing and branding, as well as social media tools?

Have you mastered the art of sourcing and networking to identify and recruit outstanding talent?

If you are saying **YES**, then Manpower has an outstanding opportunity for you to work with our team as a Professional Recruiter.

The Professional Recruiter is responsible for: 1) delivering high quality service to customers and consultants by matching top talent to exciting opportunities with our customers, 2) developing and retaining business by providing outstanding customer service, and 3) performing a variety of recruiting and fulfillment duties that support the overall mission of quality performance and service.

### **Primary Functions:**

- Manages the requirement fulfillment process from receiving to facilitating placement of candidate on a professional assignment.
- Qualifies job orders to understand client needs and requirements.
- Responds to and qualifies job orders efficiently.
- Uses a variety of sourcing tools and techniques (job boards, internal database, LinkedIn, Boolean, referrals) to connect with top talent in the local market territory.
- Interviews candidates to evaluate their technical qualifications for assignments.
- Communicates effectively with client hiring managers.

- Builds professional relationships with customers, contract employees and staff.
- BS degree is preferred.
- Ability to communicate effectively with others.
- Ability to advise, counsel, guide, and negotiate with others (e.g., staff, consultants, clients)
- Ability to develop (i.e. through teaching, training, etc.) the professional skills of employees.
- Ability to effectively and tactfully deal with people.

### **Candidate Profile**

- We are looking for professionals with at least 1 year of experience in B2B sales or recruitment.
- As a person you only accept high performance from yourself and others.
- You have the ability to convince others to agree on your point of view and you are not giving up when meeting resistance.
- In fact, you grow when you are faced with challenging tasks.
- It is also important that you have the ability to take initiative and adapt to different circumstances.

This unique vacancy provides a great opportunity for professional growth and is a chance for you to prove your abilities. We offer a competitive social package, bonus scheme, coaching and training. If this sounds like you, please send your application.

For more information, you can call Ani Ivanova on 0878 212 316.

**Thank You!**

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