



In, On & For Emerging Markets

ISI Emerging Markets Group incorporates CEIC, EMIS and REDD Intelligence, renowned globally as the leading providers of data, analysis and research for the world's fastest growing and highest potential countries.

JUNIOR IT BUSINESS ANALYST

The role:

The role is involved in information systems design and improvement through a process of analysis, user needs identification, requirements documentation and their translation into proper system requirement specifications.

A Junior IT Business analyst should consider technology limitations, operating time and the form of the desired results. They should feel competent to work in some phases of systems analysis and be able to consider the business implications of used technologies to the current business environment.

This position is based in Data Processing & Automation team. The mission of the team is to automate different business processes to improve operation efficiency, enhance the quality of the product and meet the business requirements of other teams.

Key Responsibilities:

- Create automation requirements based on users' requests
- Test automations and analyze automation problems
- Work closely with internal users to collect and analyze requirements, workflow and priorities
- Bridge the communication between internal users and software developers
- Conduct system testing and user acceptance tests with users
- Participate in various projects involving different business units globally

Qualifications:

- Bachelor's degree or graduate in the next couple of years in Business Informatics, Information Technology/Computer Science or equivalent
- Very good command of English
- Good knowledge of operating equipment (personal computer and IT systems) and internet browser applications
- Good command of MS Office and advanced skills in MS Excel (formulas, pivots, vlookup, hlookup)
- Optional/Plus: Basic knowledge of macroeconomic indicators
- Optional/Plus: Experience in working in projects related to software development
- Detailed oriented and able to work efficiently to deadlines
- Communication and interpersonal skills
- Good analytical & problem-solving skills.

What we offer:

- A great start of your career development
- 6 months paid internship with an option to stay in the team
- 6 to 8 hours-per-day (for the duration Mon-Fri; 9:00-18:00 h)
- 60/40 Work from Office/Work from Home
- Excellent remuneration package, including social benefits
- Online recruitment process
- Excellent working environment in an international company
- Ability to work and collaborate, share knowledge and experience with many professionals globally.

 <p>Additional health insurance</p>	 <p>Additional paid leave - total 25 days</p>	 <p>Life insurance</p>	 <p>Food vouchers</p>
 <p>Competitive remuneration</p>	 <p>Hybrid working (home office option)</p>	 <p>Employee referral program</p>	 <p>Work-life balance</p>
 <p>Psychological support available to all employees</p>	 <p>Office with relax and play areas</p>	 <p>Central location office, class A</p>	 <p>Fruits and beverages in the office</p>

How to apply:

If you are eager for new challenges and interesting projects, please, do not hesitate to send your CV in English to bg_HR@isimarkets.com **not later than 05 July**.

All job applications are strictly confidential.

Only short-listed candidates will be contacted.

Who we are:

For over 25 years, our businesses have gone out of their way to gather the very best data and analysis available for emerging markets. We deliver hard-to-get information products to institutional customers around the world on subscription basis. We believe we have a unique model that relies on local expertise and relationships, a quality assurance process that is second to none and the implementation of leading technology to deliver information in the ways our customers need it. We have over 500 employees based in 18 offices in both emerging and developed countries

CEIC Data provides high-quality macroeconomic databases and has built its reputation in the financial information service industry on accuracy, service, and comprehensiveness.

EMIS is a web based product, focused on delivering news, company, and industry, financial, legal and macroeconomic information on emerging markets around the world. Our clients include top investment banks, corporations, law firms, consultants, investment and insurance companies, universities and libraries, multilateral organizations, and others.

REDD is the fastest growing news, data and research provider focused solely on emerging markets. REDD's recognized team of journalists and analysts report on material and impactful trading catalysts, allowing bankers, asset managers and advisors to capitalize on opportunities relevant to their unique needs.

Internet Securities Bulgaria Ltd. was founded in 1997 in Sofia, Bulgaria. Sofia office has grown to be the biggest office of the Group with 200+ employees, hiring highly educated professionals to develop and support our flagship products.

